



Sk8scotland Board Minutes
Sunday 3rd October 2010 @ 11:00 am
Murrayfield Ice Rink

Present:

Noel Grimshaw (Acting Chair)	(NG)
Bryan Morrice	(BM)
Erica Woollcombe	(EW)
Lorele Mackie	(LM)
Judy Clinton	(JC)

21.10 Apologies

Archie Marshall	(AM)
Simon Briggs	(SB)

22.10 Minutes of the previous meeting held on 18th April 2010

Minutes agreed and approved. Proposed by EW and seconded by LM.

23.10 Matters Arising

Northern Cup: It was agreed that proposals will be prepared for the Northern Cup and other Regional Events. (**Action EW/LM**)

Other matters arising will be covered in the main agenda.

24.10 Agreed Any Other Business

- EGM Minutes & Matters Arising
- NISA Official Visits to Scotland
- NISA Calendar
- Funding ~Opportunities

25.10 Nominations/Election of Board Officials

Nominations for the Chair: Bryan Morrice Nominated by Noel Grimshaw
Seconded by Judy Clinton

There were no further nominations and Bryan Morrice was duly elected.

Nominations for the Vice Chair Archie Marshall Nominated by Judy Clinton
Seconded by Noel Grimshaw

There were no further nominations and Archie Marshall was duly elected

Nominations to undertake Company Secretary duties:

Bryan Morrice Nominated by Noel Grimshaw

Seconded by Lorele Mackie

Bryan Morrice agreed to undertake the Company Secretary duties.

NG handed the Chairing of the meeting to BM

26.10 Strategic Plan 2010-2013

- A new Events Strategy will be prepared incorporating individual Scottish Championships for each discipline replacing the Scottish Festival of Skating of recent years. **(Action: All)**
- A meeting is being arranged with Sportscotland seeking clarification regarding recognition of sk8scotland following information imparted to the EGM during the Forum which followed the meeting. **(Action: BM/AM)**
- Directors will each prepare a three-year portfolio plan to be incorporated in the Strategic Plan for the period 2010-2013. **(Action: All)**

27.10 Finance Report

As new Finance Director a request was made by BM prior to this Board meeting for updated SAGE finance information from NISA which will be forwarded to Board members. An Interim financial statement was tabled by BM based on partial records. **(Action: BM)**

The Board also requested that monies of annual rebate are to be confirmed as available to the Board subject to proposals / requirements, together with confirmation of the required process to draw upon these funds. **(Action: BM)**

28.10 Service Level Agreements (SLAs)/Potential for Regional Centres of Excellence

NG and BM will explore the possibilities of any facilities being considered as Scottish Centres of Excellence. **(Action: NG/BM/AM)**

29:10 Sk8scotland Website

Addressing the issues raised at the EGM regarding communication it was agreed that:

- Events – It was agreed that LM will keep the Scottish Event Calendar, all directors will be responsible for supplying information as it becomes available. **(Action: LM / All)**. It was proposed that where possible meetings will coincide with and take place at the venue of Scottish Events and Scottish members will have access to this calendar through the website.
- Club Development – An up to date database will be prepared of Clubs **(Action: EW)**
- It was agreed that the website will undergo an upgrade (Content Management System) and will offer users the opportunity to download and access all up to date information supplied by Sk8scotland and authorised Board members to edit and upload directly. **(Action: BM)**

30.10 NISA Cup

LM & EW will contact NISA regarding the Status of the NISA Cup. **(Action: LM/EW)**

31.10 Home Countries Forum

The Board will ask AM to follow up the request for information regarding dates and venues for the Home Countries Forum. **(Action: AM)**

32.10 Rink Updates

Directors were asked to keep the Board informed of up to date information on facilities in their area. A full list of facilities will be compiled. **(Action: BM/AM)**

33.10 Paralympic Ice Skating Project

An international working group led by Margarita Sweeney-Baird, has been set up to put forward a proposal, initially to ISU, aimed at the future inclusion of ice skating in the Paralympics; two sk8scotland directors have been invited to participate with this group.

34.10 Any Other Business

- The minutes of the EGM were agreed, proposed by BM and seconded by NG.
 - Matters arising: - It was agreed that JC would write to Lorraine Walker to ascertain the grounds for her criticism of the Scottish Championships and Festival of Skating.
 - The question of better communication with members is being addressed in the first instance by ensuring an up to date database of all Scottish members and secondly with the upgrading of the website as outlined above.
 - The matter of the public announcement re sportscotland recognition of which the Board was unaware will be addressed at the forthcoming meeting with sportscotland.
- The Board requested that a letter be sent to the NISA Chief Executive asking that all official NISA Board or executive visits to Scotland be brought to the attention of either the Chairman or the appropriate Board director in order that suitable meet and greet arrangements can be made. **(Action: BM)**
- It was agreed that JC would contact Liz Littler to ask if the proposed synchro championships could be noted on the NISA calendar as Provisional whilst the paperwork is being prepared to assist in avoidance of potential clashes. **(Action: JC)**
- NG agreed to update a leaflet on Funding Opportunities. **(Action: NG)**

35.10 Next Meeting

The next meeting will be arranged by email following consultation re events taking place in Scotland over the next few months.